**E&M Intergroup March Minutes 2023**

**Present** - Grace (Chair), Richard (Sec), Maria (Treasurer), Colin (CoTGS Wednesday), Steve (Convent), Ewan (Seaside Serenity), Gordon (Uptown&Sober), Christine (Manic Mondays), Nat (East End), Graham (Palmerston), Sarah (EPP), Suzie (Observer), Jemma (Region), Sarah (EPP), Sara (Royal Ed), Stevie (Royal Ed), Dougie (Schools), Ash (EPP), Chloe (LWtW)

**Apologies** – John (BB@B), Jason (Palmerston)

**Approval of last month’s minutes** -

**Approved** - YES

Action points

Grace to follow up with Lipstick with the winners

Jemma will be able to bring something back from Region

Colin has investigated the cost of around £550-£600 for the tech to do the hybrid meeting. He has been asked to add this as an agenda.

**Agenda Items**

**Item 1**

Every meeting in the world has AOCB, can this be reinstated? Sometimes things need to be brought up without them being on the agenda. The language we have used generally means that items can be raised and thought about so that groups are informed and in line with tradition 2.

We would need to be careful about what we allow into AOCB and can start problem solving instead of thinking about all the pertinent information leaving us informed.

AOCB is important as we currently meet more infrequently being bi-monthly. Items should just be discussed.

No view but appreciate everyone’s comments. Sometimes the issues raised can be complicated and we need time to consider items.

We do need to be clearer that points are carried forward.

The C in AOCB is the important word, anything not to be discussed can be tabled to the next meeting and this can be decided by the group/chair.

Proposed - Gordon

Fair majority with some objection, proposal passed.

**Item 2**

Gordon to represent Region. He’s done all his homework. He would like ratified to attend despite it not being required.

Gordon has had various service positions including 4 years at Intergroup and Region, he has been to conference once as a delegate. This would be his 2nd chance to go if ratified. He has also done the helpline for numerous years.

Seems Gordon is temporarily ratified by Region and asked that he be ratified with IG. If we’re going to do it he wants it done properly hence being here proposing.

Proposed – Gordon

Majority wins, proposal passed.

**Item 3**

Use of official AA email addresses.

A number of years ago we had official email addresses created for all positions in all regions and intergroups. It maintains separation between personal lives and AA business.

Moving forward Gordon would like us to have an ECLO (Electronic Communications Liaison Officer) and the Region ECLO is really keen to get us all sorted. Gordon has a candidate Colin F. Gordon would like to propose Colin as the ECLO.

Comment and questions, what does the role entail? Mostly admin, running of the website, in charge of looking after the email addresses.

This is a good idea for continuity should people change service positions. A great opportunity.

This is a great idea. We need to make sure we vote in the right people, could Colin comment on how he is suitable for the role.

Colin knows about tech although not a tech professional He does look after a company website and comms. He is comfortable within this. He meets sobriety requirements, he is willing and Gordon who held the position before is willing to 12 step him.

Passwords have been lost in the past hence the situation we are in with emails. What is the answer to this?

If the outgoing person doesn’t pass on the PW when the rotate out the ECLO has the ability to sort this at source.

Really support the creation of this position. Perhaps a bit more clarity should be drawn up to be clear on what is expected from the position.

Great idea other than using personal emails.

ECLO position is fairly standard across IGs, it is standard. We however, have our own website which is not standard.

The role is a bot open ended. Essentially it just deals with anything electronic communications wise. Often the secretary is the ECLO.

Any content changes on the website needs to be ratified at IG.

Proposal – Vote Colin in as ECLO

Unanimous vote. Proposal passed.

Action Point – Colin to make a start on the email addresses and passwords.

**Item 4**

Sara proposes that we start redistributing the where to finds. Robert used to create these manually but has stood down. Mikey has sorted it that the website can have where to finds printed up in pdf.

Previously Gordon did this and doesn’t want to land it on Colin but it’s not too complicated. Gordon can show people how to do it.

You can find a 3-fold brochure template in Microsoft Word.

Where to finds are important, we need to have them.

The facility is there on the website to just print off the website, it just looks slightly different.

We are looking for someone to take responsibility for updating the info and printing, however the info is there it just looks different.

Suggestion – We look at somebody prints off the information we have at this juncture and carry a decision forward to next month.

Groups can print the info off to be able to give to patients.

Proposal tabled till next month, Gordon kindly offered to do some homework on this once vote has been done. Colin happy to print off current information for predominantly the Royal Ed group.

**AOCB**

Remember IG ios open to everyone. We have a workshop on ‘What is a GSR’ in April.

Concerns raised about an article in AA Service News. Group not well enough informed to comment. Not enough pertinent details to be informed. As an action we will table this till next month and IG members to go away and read the AA Service News about the Non-alcoholic Trustees.

Maria raises an issue around the prudent reserve. She asks that we look at that given potential printing costs and equipment purchases. Maria is ok to use her sense with this and proceed increasing the prudent reserve to cover these costs.

**Please have group and liaison officer reports to Secretary by 17/05/23.**

**Next IG meeting is a hybrid meeting 25/05/23 (7 for 7.15).**